

# HARTLAND CONSOLIDATED SCHOOLS

*Scott Bacon, Assistant Superintendent for Business and Operations*

9525 Highland Road  
Howell, Michigan 48843



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## REASONABLE ASSURANCE NOTICE

TO HARTLAND SCHOOL EMPLOYEES:

If you worked for Hartland Consolidated Schools sometime during the school year, this notice is your reasonable assurance of continued employment in the same or similar capacity with this district at the completion of any upcoming breaks during the school year and/or summer break, unless otherwise notified in writing. A reasonable assurance is not a guarantee of work but it is our good faith belief that we will have work for you during the next school year.

If you are no longer interested in working for Hartland Schools and would like your name removed from our active employee list, please call the Payroll Dept at 810-626-2126 or send an email to [AndraPanfil@hartlandschools.us](mailto:AndraPanfil@hartlandschools.us). This will help us maintain a more accurate database of employees.

Sincerely,  
Hartland Consolidated Schools  
Payroll Department  
Administration Office